



PONDICHERRY UNIVERSITY COMMUNITY COLLEGE

(A Constituent College of Pondicherry University)

Lawspet, Puducherry – 605008.



NO DUES CERTIFICATE

Date:

1.	PUCC NDC NO. & DATE (FOR OFFICE USE ONLY)	
2.	NAME OF THE STUDENT (<i>IN CAPITAL LETTERS</i>)	
3.	FATHER'S NAME	
4.	REGISTER NO. (<i>Assigned by Pondicherry University Exam</i>)	
5.	LIBRARY MEMBER NO. (<i>Assigned by PUCC Library</i>)	
6.	DATE OF BIRTH	
7.	COURSE & DEPARTMENT STUDIED	
8.	PERIOD OF STUDY	FROM _____ TO _____
9.	STATUS OF THE COURSE	COMPLETED / DISCONTINUED (<i>Tick relevant option</i>)
10.	DATE OF ADMISSION	
11.	LAST DATE OF ATTENDANCE (<i>As authenticate by the HOD (I/c) / Co-ordinator</i>)	

12. ADDRESS (*Present address is same as Permanent address, need not to write again*)

PRESENT ADDRESS	PERMANENT ADDRESS
Mobile No.:	Mobile No.:

HOD (I/c) / Co-ordinator

(*The HOD (I/c) / Course Co-ordinator are requested to authenticate the above furnished details filled by the student*)

SIGNATURE OF THE STUDENT

Library (I/c)

Lab-In charge

Account Section

Asst. Registrar

Important instructions to the students:

- ✓ The final / III year students should get the “No Dues Certificate” from the Library before commencement of Examination.
- ✓ Students are instructed to take **photo copy** of the “No Dues Certificate” before submitting to the office for future reference
- ✓ If any Loss of original **No Dues Certificate**, students should get **Duplicate NDC** from Library with the cost of **Rs.50/-**
- ✓ **For all the correspondence in future, students should bring the copy of No Dues Certificate & any original ID proof without fail.**